

July 27, 2009



**CITY COUNCIL  
COMMITTEE REPORT**

**TO: OPERATIONS COMMITTEE & MEMBERS OF COUNCIL**

**FR: RICHARD PERCHUK, OPERATIONS MANAGER**

**RE: SCHOOL CROSSING GUARD TENDER: 2009 - 2010 & 2010 -2011  
SCHOOL YEARS**

**BACKGROUND:**

The City of Kenora's School Crossing Guard Service contract expired June of 2009. A tender was released to provide service to six (6) locations for a two year term covering the 2009 – 2010 school year and the 2010 – 2011 school year. The annual tender was expanded to two years to eliminate unnecessary workload and in keeping with other tenders of this nature.

The tender closed July 23 with Alpine Janitorial Kenora Inc., being the sole bid received in the amount of \$103,042.80 (including tax), for a two year period, with the following yearly breakdown, including tax, as follows:

|                  |             |
|------------------|-------------|
| Year 2009 – 2010 | \$50,929.20 |
| Year 2010 – 2011 | \$52,113.60 |

The previous tender for the 2007/2008/2009 school years was awarded to Alpine Janitorial Kenora Inc.(the sole bid received), in the amount of \$97,276.20, including tax.

The increase amounts to approximately 3% per year.

A funding allocation in the amount of \$56,000.00 has been approved under the 2009 Operating Budget.

I am recommending that the 2009 – 2010 school year and the 2010 – 2011 school year Crossing Guard Service tender be awarded to Alpine Janitorial Kenora Inc., in the amount of \$103,042.80, taxes included.

Clause 5.0, Terms and Conditions, allows the City the right to cancel any of the specified school crossing guard locations prior to the award of the tender and after the award of tender and absolves the City of the any obligation under the contract when service is interrupted by strike, walk-out or by reason of any "Act of God"

**BUDGET:**

2009 Operating Budget

**COMMUNICATION PLAN/Notice By-law Requirements:**

Resolution required.

Distribution: R. Perchuk, M. Van Breda, Alpine Janitorial Kenora Inc., KCDSB, KPDSB

**RECOMMENDATION:**

THAT the only tender to provide School Crossing Guard Service for the 2009 – 2010 school year and the 2010 – 2011 school year, including tax, be received:

|                               |  |                          |
|-------------------------------|--|--------------------------|
| Alpine Janitorial Kenora Inc. |  |                          |
| 2009 - 2010                   |  | \$50,929.20              |
| 2010 – 2011                   |  | \$52,113.60; and further |

THAT the tender received from Alpine Janitorial Kenora Inc., in the amount of \$103,042.80, including tax, be hereby accepted.